

Pediatric Biomarkers Core Research Ramp-up Guideline (Effective from 6/1/2020)

Part 1: Space, Personnel, and Physical Environment

1. Mandatory PPE. Gloves, lab coat, face mask are required to enter the Core. Gloves must be discarded in designated biohazard containers before exiting the lab.

** Users who are found without proper PPE may be expelled until normal operation resumed.*

2. Social distancing.

1) Only two people (including Core Staff) are allowed in the lab area at a time.

2) Observe 6 ft. distancing inside core lab and during entering and exiting.

***No additional lab members or collaborators are allowed in the Core area except the users who have appointment with the Core Director for dropping off samples. Warnings will be sent to the lab with users who are found in violation of this rule.*

Part 2: Sample drop-off

1. Users are required to communicate (by email, for instance) and schedule time with the Core Director upcoming sample drop-off.
2. Users are required to follow PPE requirements and distancing rules (see Part 1) when dropping off samples.
3. Users are required to drop samples on the designated bench with clear labels. Core Director will move the samples to the appropriate storage.
4. Sample processing is not allowed in the lab area except by core staff.
5. Before leaving the Core, users are required to disinfect all the touching area with a Kimwipe dampened with 70% Ethanol provided by Biomarkers Core.

Part 3: Staff supports

1. All types of consultation and communication will be provided through email or remote access.
2. To comply with social distancing requirements, users can no longer come into office area to request assistance from Core staff.