

Connectogen: Instructions for Department of Pediatric Mentors and Mentees

I. Create a Profile:

1. When you receive your invitation email from Connectogen, please follow the link provided to create your profile or visit www.connectogen.com and click "Get Started".
2. Be sure to register with the email address that received the invitation so you will automatically be added to the Emory Pediatrics Network.
3. [Click here](#) or go under "Profile" and click [profile edit](#). Complete your profile and select "**Pediatrics**" in the "Field" section and add your relevant subspecialty. Fill out as much as possible including "Tags" to improve matching.

II. Join Emory Pediatrics Network:

1. If you register with a different email, you can manually join our network by [clicking here](#) or navigating to the "**Connect**" tab, then select "**Network and Groups**".
2. Find "**Emory Pediatrics**". Click "Send a Request" to join.
3. Please note, if you were invited and use the same email address to complete registration, you will automatically be added to the Emory Pediatric network.

III. For Mentors: Complete Your Mentorship Profile:

1. [Click here](#) or go to "**Profile**" in the top navigation, then select "**Profile Edit**" and click on the "**Mentorship**" tab.
2. Under the "**Your Mentor Role and Experience**" section, in the "**Mentor Category**" dropdown, please select areas where you can provide expertise. We encourage you to include "**Pediatric Faculty-to-Faculty Mentorship**", "**Pediatric Research Opportunities**" and/or "**Pediatric Clinical Exposure**" to help mentees identify appropriate guidance for their needs.
 - **Pediatric Faculty-to-Faculty Mentorship:** Supporting early-stage faculty through mentorship and guidance.

- **Pediatric Research Opportunities:** Providing exposure to child-health research for learners at all levels, from high school students to early-stage faculty.
 - **Pediatric Clinical Exposure:** Offering shadowing opportunities for students from high school through graduate (non-MD) programs who are interested in clinical exposure.
3. In the "**Preferred Position of Your Mentees**" section, please select all the mentee types you are interested in supporting. If no options are selected, the system will automatically default to include all stages.

IV. For Mentees: Complete Your Mentee Profile:

1. [Click here](#) or go to "**Profile**" in the top navigation, then select "**Profile Edit**" and click on the "**Mentorship**" tab.
2. Scroll down to the "**Seeking Mentorship and Sponsorship**" section, in the "**Mentee Category**" dropdown, please select areas where you would like experience in. We encourage you to also include "**Pediatric Faculty-to-Faculty Mentorship**", "**Pediatric Research Opportunities**" and/or "**Pediatric Clinical Exposure**".
 - **Pediatric Faculty-to-Faculty Mentorship:** Early-stage faculty requesting support through mentorship and guidance.
 - **Pediatric Research Opportunities:** High school students to early-stage faculty looking for opportunities in child-health research.
 - **Pediatric Clinical Exposure:** High school students through graduate (non-MD) programs who are interested in clinical exposure.
3. In the "**Preferred Position of Your Mentor**" section, please select all the mentor types you are interested in connecting with. If no options are selected, the system will automatically default to include all stages.

V. If you would like to serve as a mentor and also looking to get guidance as a mentee, please complete both your Mentor and Mentee profiles.